



AGENDA MEMORANDUM

Item No: 5G.

Meeting Date: May 14, 2012

From: Brandy McDaniel, Budget Manager

Subject: Ordinance amending the fiscal year 2011-12 Budget for the General, Stormwater, Capital Projects, Electric, Gas, Water, Wastewater, Communications and Health Insurance Funds for the Second Quarter

Staff Recommendation:

Staff recommends adopting the attached ordinance amending the Fiscal Year 2011-12 budget for the General, Stormwater, Capital Projects, Electric, Gas, Water, Wastewater, Communications and Health Insurance Funds for the Second Quarter.

Analysis:

As established in the Budget Policy, adopted September 28, 1998, total appropriations within a fund cannot increase or decrease without formal action by the City Commission.

These budget adjustments are required due to the following changes:

Fund	Amount	Source
General:		
Reimbursement for Accident (Meter Readers)	\$ 632	Miscellaneous Reimbursement
Voice over internet Protocol (VOIP) phone System Phase I (IT -Rollover which was missed)	125,000	Fund Balance
Smartgrid Test Environment (IT)	14,821	Transfer from Electric
Smartgrid Sungard Modules (IT)	69,030	Transfer from Electric
FDOT Hwy 441 Pond Maintenance (Recreation- Public Parks)	11,200	Fund Balance- Hwy 441 Pond Maintenance
Desktop Computers (IT- Rollover which was missed)	35,000	Fund Balance
Repair PD Fuel Site (Fleet)	2,349	Transfer from Capital Project Fund
Labor & Materials to install generator for Lift Station #9 (Fleet)	5,938	Transfer from Wastewater
Licensing Upgrade for Core Switch (IT)	22,393	Transfer from Electric, Gas, Water & Wastewater
GIS Technician Position	32,620	Transfer from Stormwater
Total General Fund	\$ 318,983	

Stormwater:

GIS Technician Position (General Fund)	\$ 32,620	Fund Balance
Transfer to Communications-LCSB Project	315,000	Fund Balance

Total Stormwater Fund	\$ 347,620	
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Capital Projects:

Fuel Site (2) refurbishment	\$ 27,428	Fuel Surcharge Fund Balance
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Total Capital Projects Fund	\$ 27,428	
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Electric:

Renewal & Replacement Repairs	\$ 100,000	Renewal & Replacement
Smartgrid	15,583,060	Department of Energy Grant (DOE), Grant Anticipation Note (GAN), Energy Efficiency Community Block Grant (EECBG)

Transfer to IT (Licensing Upgrade for Core Switch)	3,732	Fund Balance
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Total Electric Fund	\$ 15,686,792	
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Gas:

Transfer to IT (Licensing Upgrade for Core Switch)	\$ 3,732	Fund Balance
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Total Gas Fund	\$ 3,732	
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Water:

Transfer to IT (Licensing Upgrade for Core Switch)	\$ 3,732	Fund Balance
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Total Water Fund	\$ 3,732	
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Wastewater:

Transfer to IT (Licensing Upgrade for Core Switch)	\$ 11,197	Fund Balance
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Total Wastewater Fund	\$ 11,197	
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Communications:

Smartgrid	\$ 140,000	Transfer from Electric
Lake County School Board Project	732,784	Transfer from Stormwater, Renewal & Replacement, Fund Balance

Total Communications Fund	\$ 872,784	
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Health Insurance:

Firefighter & Police Physicals	\$ 20,175	Transfer from General Fund
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Total Health Insurance Fund	\$ 20,175	
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Options:

1. Adopt the attached ordinance amending the fiscal year 2011-12 budget for the General, Stormwater, Capital Projects, Electric, Gas, Water, Wastewater, Communications and Health Insurance Funds, or
2. Such other action as the City Commission may deem necessary.

Fiscal Impact:

The following funds will increase/decrease as seen below:

<u>FUND</u>	<u>FY 2012 ADOPTED</u>	<u>CHANGE</u>	<u>FY 2012 AMENDED</u>
General	23,392,700	318,983	23,711,683
Stormwater	4,046,916	347,620	4,394,536
Greater Leesburg CRA	700,660	-0-	700,660
Carver Heights CRA	1,265,886	-0-	1,265,886
Hwy 441/27 CRA	5,723,304	-0-	5,723,304
Debt Service	1,628,054	-0-	1,628,054
Capital Projects	5,071,820	27,428	5,099,248
Electric	85,782,443	15,686,792	101,469,235
Gas	9,834,009	3,732	9,837,741
Water	13,243,974	3,732	13,247,706
Wastewater	11,661,997	11,197	11,673,194
Communications	1,763,080	872,784	2,635,864
Solid Waste	3,622,991	-0-	3,622,991
Police Pension	1,019,184	-0-	1,019,184
Fire Pension	1,220,868	-0-	1,220,868
General Employees Pension	2,375,000	-0-	2,375,000
Health Insurance	6,203,016	20,175	6,223,191
Workers' Compensation	625,321	-0-	625,321
Discretionary Sales Tax	1,669,799	-0-	1,669,799
Gas Tax	977,705	-0-	977,705
Police Impact Fees	5,800	-0-	5,800
Recreation Impact Fees	58,964	-0-	58,964
Building Permits	435,607	-0-	435,607
Police Education Receipts	15,000	-0-	15,000
Magnolia Townhomes	156,093	-0-	156,093
Total	\$182,500,191	\$17,292,443	\$199,792,634

Submission Date and Time: 6/26/12 10:43 AM

Department: <u>Finance</u> Prepared by: <u>Brandy McDaniel</u> Attachments: Yes <input type="checkbox"/> No <input type="checkbox"/> Advertised: <input type="checkbox"/> Not Required <input type="checkbox"/> Dates: _____ Newspapers: _____ _____ Revised 6/10/04	Reviewed by: Dept. Head _____ Finance Dept. _____ Deputy C.M. _____ Submitted by: _____ City Manager _____	Account No. _____ Project No. _____ WF No. _____ Budget _____ Available _____
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ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF
LEESBURG, FLORIDA, AMENDING THE FISCAL YEAR 2011-12
BUDGET FOR THE GENERAL, STORMWATER, CAPITAL PROJECTS,
ELECTRIC, GAS, WATER, WASTEWATER, COMMUNICATIONS AND
HEALTH INSURANCE FUNDS FOR THE SECOND QUARTER; AND
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City Commission of the City of Leesburg Florida, adopted a budget for Fiscal Year 2011-12 on September 26, 2011, which they felt was in the best interest of the citizens of the City of Leesburg, and

WHEREAS, it is now necessary to amend the current budget for Fiscal Year 2011-12 to provide funds for various projects as adopted at City Commission meetings, and

WHEREAS, such action was not anticipated in the original 2011-12 annual budget;

**NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF
LEESBURG, FLORIDA:**

SECTION I.

Pursuant to Section 200.065, Florida Statutes, and all other applicable laws, the following amounts for use by the various funds during Fiscal Year 2011-12 as reflected below, including all modifications or amendments made during this meeting, are hereby adopted as increases/decreases to the original budget for Fiscal Year 2011-12 for the City of Leesburg, Florida:

GENERAL FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Miscellaneous Revenues	632
Other Financing Sources:	
Fund Balance Appropriated	160,000
Fund Balance Appropriated- Hwy 441 Pond Maintenance	11,200
Transfer from Stormwater	32,620
Transfer from Capital Projects Fund	2,349
Transfer from Electric	87,583
Transfer from Gas	3,732
Transfer from Water	3,732
Transfer from Wastewater	17,135
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u><u>318,983</u></u>

PROPOSED APPROPRIATIONS

General Government	275,163
Physical Environment	32,620
Culture/Recreation	11,200
TOTAL PROPOSED APPROPRIATIONS	318,983

STORMWATER FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance	347,620
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	347,620
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PROPOSED APPROPRIATIONS

Non Expenditures:

Transfer to General Fund	32,620
Transfer to Communications	315,000

TOTAL PROPOSED APPROPRIATIONS	347,620
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CAPITAL PROJECTS FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Fund Balance- Fuel Surcharge	27,428
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	27,428
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PROPOSED APPROPRIATIONS

General Government	25,079
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Non Expenditures:

Transfer to General Fund	2,349
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TOTAL PROPOSED APPROPRIATIONS	27,428
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ELECTRIC FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Intergovernmental Revenue	8,114,249
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Other Financing Sources:

Debt Proceeds	7,468,811
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Renewal & Replacement	100,000
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Fund Balance	3,732
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	15,686,792
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PROPOSED APPROPRIATIONS

Physical Environment	15,459,209
Non Expenditures:	
Transfer to General Fund	87,583
Transfer to Communications	140,000
TOTAL PROPOSED APPROPRIATIONS	<u>15,686,792</u>

GAS FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:	
Fund Balance	3,732
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>3,732</u>

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfer to General Fund	3,732
TOTAL PROPOSED APPROPRIATIONS	<u>3,732</u>

WATER FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:	
Fund Balance	3,732
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>3,732</u>

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfer to General Fund	3,732
TOTAL PROPOSED APPROPRIATIONS	<u>3,732</u>

WASTEWATER FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:	
Fund Balance	11,197
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>11,197</u>

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfer to General Fund	11,197
TOTAL PROPOSED APPROPRIATIONS	<u>11,197</u>

COMMUNICATIONS FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Transfer from Stormwater	315,000
Transfer from Electric	140,000
Renewal & Replacement	350,000
Fund Balance	67,784

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>872,784</u>
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PROPOSED APPROPRIATIONS

Physical Environment	<u>872,784</u>
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TOTAL PROPOSED APPROPRIATIONS	<u>872,784</u>
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HEALTH INSURANCE FUND**ESTIMATED REVENUES AND OTHER RECEIPTS**

Other Financing Sources:

Transfer from General Fund	<u>20,175</u>
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TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>20,175</u>
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PROPOSED APPROPRIATIONS

General Government	<u>20,175</u>
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TOTAL PROPOSED APPROPRIATIONS	<u>20,175</u>
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ALL FUNDS**ESTIMATED REVENUES AND OTHER RECEIPTS**

Miscellaneous Revenues	632
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Intergovernmental Revenue	8,114,249
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Other Financing Sources:

Transfers from Other Funds	622,326
Debt Proceeds	7,468,811
Renewal & Replacement	450,000
Fund Balance Appropriated- Fuel Surcharge	27,428
Fund Balance Appropriated- Hwy 441 Pond Maintenance	11,200
Fund Balance Appropriated	597,797

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>17,292,443</u>
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ALL FUNDS

PROPOSED APPROPRIATIONS

General Government	320,417
Physical Environment	16,364,613
Culture & Recreation	11,200
Non Expenditures:	
Transfers to Other Funds	<u>596,213</u>
TOTAL PROPOSED APPROPRIATIONS	<u><u>17,292,443</u></u>

SECTION II.

This ordinance shall become effective upon its passage and adoption by the Leesburg City Commission in the manner provided by law.

PASSED AND ADOPTED at a regular meeting of the City Commission of the City of Leesburg, Florida held on the _____ day of May, 2012.

Mayor

ATTEST:

City Clerk